

Mass Card/Enrollment Stipend Process

Step 1. Order A “Starter Kit” from the Columban Fathers (877-299-1920) that contains Mass/Enrollment cards and their appropriate forms (white, pink, green) should be ordered from the Columban Fathers. A minimum \$10 payment is required for the Starter Kit.



Step 2. Select which type of Mass Card/Enrollment Stipend you want to send.

Step 3. Print out the Missions and Charities Donation Form and Complete the form. Write a check and report the correct information on the sheet. Make Sure to mark the Mass Card Box. EFFECTIVE 1/1/2017, THE MINIMUM STIPEND FOR A MASS CARD IS \$10.

LAOHS ANCIENT ORDER OF HIBERNIANS, INC.
MISSIONS AND CHARITIES DONATION FORM

Checks should be made payable to LAOH, Inc. and sent directly to the National Missions and Charities Officer. Please make a copy of this completed form to the County Missions and Charities Officer, if applicable, or to the State Missions and Charities Officer for their records.

NAME: _____

TYPE OF PERSON CONTRIBUTING FORM:

PERSON: _____
 GROUP: _____
 COUNTY: _____
 DIVISION: _____
 COUNTRY: _____
 STATE: _____

PLEASE INDICATE CHECK NUMBER & DONOR LEVEL:

Check #	Amount	Donor Level	MASS CARD	STIPEND	APPLICABLE FOR

NOTE: THERE IS A \$10 MINIMUM CHECK AMOUNT REQUIRED FOR ALL MASS CARDS

SEND COMPLETED FORM WITH CHECKS TO: NATIONAL PATRIOTIC SOCIETY, NATIONAL MISSIONS & CHARITIES OFFICER, 1000 RINGBROOK DRIVE, WEST RINGBROOK, OH 43084

ONLY THE COMPLETED WHITE, PINK OR GREEN MASS FORM SHOULD BE SENT TO THE COLUMBAN FATHERS AT THE ADDRESS ON THESE FORMS. DO NOT SEND DONATION CHECKS DIRECTLY TO THE COLUMBAN FATHERS OR COLUMBAN SISTERS.

Step 4. Fill out the information needed on either the pink, white or green card form depending on your selection of Mass Card/Enrollment Stipend. LAOH Mass Form (pink), LAOH Healing Prayer Form (white), or LAOH Enrollment (green) Fill out the appropriate form.

LAOH MASS FORM (pink)

LAOH HEALING PRAYER FORM (white)

LAOH ENROLLMENT FORM (green)

Step 5. Once all the forms are filled out. If the donation is being made at the Division Level send a copy of the completed Missions Donations Form to the County Level (if applicable) and then to the State Level. Copies of the form should be retained by your Division, County, and/or State.

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Step 6. Mail the completed Missions and Charities Donation Form along with your check, payable to **LAOH Inc**, to the LAOH National Missions and Charities Officer. **If you send your contributions directly to one of the National Charities, you do not earn credit for your Division, County, or State.**

LAOH MASS FORM (pink)

LAOH HEALING PRAYER FORM (white)

LAOH ENROLLMENT FORM (green)

Step 7. Send the completed either the pink, white or green card form directly to the Columban Fathers at the address on the form for each Mass Card/Enrollment Stipend

**Repeat Steps 2-7 whenever submitting new Mass/Enrollment cards
 On the Forms for the Columban Fathers you can order more Mass Cards etc.**