



Ladies Ancient Order of Hibernians, Inc.
National Board
Established 1894

Office of the National Treasurer
Sandi Riley Swift

July 29, 2020

Dear State Treasurers and State Presidents,

This past month was an amazing revelation of what we can do as an Order. We definitely proved that we are not “*Ancient.*” Our history making Virtual Convention was a successful event. I am pleased to be elected your National Treasurer.

Our National President sent a letter to all State Presidents. State Presidents please make sure it has been forwarded on to the County/Division Presidents to distribute to their members.

In President Keane’s letter there was a reminder of the assessments to be collected for the end of the year reports.

- 1) There is a ONE-TIME assessment for the TOTAL membership of \$1.00 per member. This will be used to help restore the *Nuns of the Battlefield Monument* in Washington D.C. This monument was erected by our sisters in 1924, they raised the money from the membership. We will have a Centennial Celebration in 2024. There will be additional fundraisers to help with this project. **The assessment will be payable with the per capita taxes in early 2021.** Please remind your Treasurers.
- 2) The Appeals for Aid assessment of \$.50 per member each year has been continued. **This assessment will also be payable with the per capita taxes in early 2021.**

These assessment amounts are based on your 2020 end of year membership report. Please work with your State Secretary to verify the numbers and remind your Treasurers to work with their Secretaries.

I will be working on the reports for the end of the year reporting. I will hold a Zoom meeting to go over all the information and answer any questions. Please feel free to contact me at 314-750-6907 should you have any questions. The reports are done in Excel and will need to be returned in Excel.

I am attaching a copy of a past Treasurer Report form. This form may make it easier for you to keep your monthly Treasurer Report. If you have all of them throughout the year, you should have no problem with your end of the year report. Feel free to use these if you want. I will include Excel and .PDF. Previous Treasurers have passed on how to make our lives easier: Ensure that your Divisions, County Boards, and your State Board are tracking their spending and income throughout the year. This will assist in transferring such information to the prescribed reports. When we utilize the reports available to us, it makes the year-end reporting process easier

Please remember that ANY correspondence you would ever receive from the IRS needs to be sent to me. You will not correspond with the IRS, please remind the Presidents and Treasurers in your State.

In addition to the reports, I am here to assist any Division, County or State Board with opening a bank account by providing the bank with the required documentation, [i.e., Articles of Incorporation: Letter of Authority; EIN (Federal Identification Number)], and any other documentation the bank may require from the National Board. In order for me to provide the necessary information to the bank for a new account, or to apply for an EIN, please have the entity follow the appropriate attached procedure. These procedures have been established by the National Board and must be followed by each State, County, and Division.

Lastly, for all correspondence please use the National Treasurer's email address and not my personal one. President Keane has asked us to all have an LAOH email address that that is used for LAOH business. My email is: laohnationaltreasurer@gmail.com . Please put this email address in your contact list.

I hope all of you are well and look forward to working with you.

In Friendship, Unity and Christian Charity

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National Treasurer

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